

MINUTES
Public Safety Committee
June 11, 2019 - 6:30 p.m.
Village Hall of Tinley Park – Council Chambers
16250 S. Oak Park Avenue
Tinley Park, IL 60477

Members Present: W. Brennan, Chairman
 W. Brady, Village Trustee
 M. Glotz, Village Trustee

Members Absent: None

Other Board Members Present: None

Staff Present: D. Niemeyer, Village Manager
 B. Bettenhausen, Village Treasurer
 F. Reeder, Fire Chief
 M. Walsh, Police Chief
 P. Connelly, Village Attorney
 K. Clarke, Community Development Director
 J. Urbanski, Assistant Public Works Director
 C. Zemaitis, Village Engineer
 L. Sanchez, Police Officer
 D. Sanfilippo, Executive Assistant to the Mayor
 L. Godette, Deputy Village Clerk
 L. Carollo, Commission/Committee Secretary

Item #1 - The meeting of the Public Safety Committee was called to order at 6:34 p.m.

Item #2 – CONSIDER APPROVAL OF THE MINUTES OF THE PUBLIC SAFETY COMMITTEE MEETING HELD ON MAY 14, 2019

– Motion was made by Trustee Glotz, seconded by Trustee Brady, to approve the minutes of the Public Safety Committee meeting held on May 14, 2019. Vote by voice call. Chairman Brennan declared the motion carried.

Item #3 – DISCUSS SHORT-TERM RENTAL - TEXT AMENDMENT - In the Community Development Committee meeting held on December 11, 2018, staff presented research on how municipalities could regulate short-term rentals. Staff discussed options of licensing, taxation and zoning requirements, as well as operational and/or procedural standards. Staff was directed to draft a licensing ordinance for short-term regulation at that time.

In the Community Development Committee meeting held on January 8, 2019, staff presented a draft licensing ordinance for short-term rental regulation. An amendment was also required to the Zoning Code to regulate the use in residential zoning districts. The Plan Commission held a public hearing on March 7, 2019, and recommended a draft ordinance to define and regulate short-term rentals in residential zoning districts.

The proposed ordinance would amend the Municipal Code's XI Business Regulations with the addition of a new chapter regarding short-term rental unit licensing. An overview of the proposed ordinance included:

- Short-term rental properties be limited to owner-occupied units.

- No sleeping room shall serve more than two adults per night.
- No sleeping shall take place in any portion of an attached or detached garage or accessory structure.
- Meet standards and procedures for license approval
- Annual licensing fee of \$50
- On-site safety inspection required prior to license issuance
- Applicant must not have any outstanding Village debt or violations
- Ordinance includes revocation language for violations

Per the Fire Department, the following are to be addressed by the property owner to ensure public safety:

- Properly sized fire extinguishers in a visible and accessible location
- Signage posted within the unit indicating the location of fire extinguishers, fire exits and pull fire alarms
- Smoke detectors with sealed batteries in every sleeping area and on all levels of unit
- Carbon monoxide detectors per Code
- No rentals below grade without direct access to outside
- Address block visible from street
- Two distinct means of egress

The Public Safety Committee received a copy of the proposed ordinance for further review and consideration. Chairman Brennan asked whether this ordinance is subject to Crime Free Housing already in place. K. Clarke, Community Development Director stated it would not and explained the differences between Crime Free Housing and short-term rentals. Trustee Brady asked whether the short-term rentals currently operating in the Village would need to conform to the proposed standards and procedures. Ms. Clarke stated staff would work in conjunction with the property owners to ensure requirements are met. The Fire Department would be responsible to perform public safety inspections. Chairman Brennan asked the Committee if there were further questions. No one came forward.

Motion was made by Chairman Brennan, seconded by Trustee Brady, to recommend the Registration of Short-Term Rental Units Ordinance Amending Title XI of the Municipal Code be placed on the agenda for the next Village Board meeting. Vote by voice. Chairman Brennan declared the motion carried.

Item #4 – DISCUSS AMENDING ORDINANCE 2002-O-058 - PARKING ON CERTAIN TRAFFIC ROUTES IN THE VILLAGE OF TINLEY PARK - SYCAMORE COURT - A complaint was received of Andrew High School students parking on Sycamore Court and walking to school. The complainant further stated signs were previously posted prohibiting parking from 7 a.m. to 10 a.m., however, no signs are currently posted. The Traffic Unit researched the parking ordinances and the Village Clerk identified Sycamore Court (Ordinance 2002-O-058) under Title 7, Chapter 79, Schedule I, Subsection (B) Parking Prohibited. The Police Department requested amending Ordinance 2002-O-058, to include Sycamore Court under Title 7, Chapter 79, Schedule II, Parking Time Limited. This would allow the Village to post and enforce parking signs of "No Parking between 7 a.m. to 10 a.m. on School Days."

Chairman Brennan asked the Committee if there were any questions or comments. No one came forward.

Motion was made by Trustee Glotz, seconded by Trustee Brady, to recommend Amending Ordinance 2002-O-058, to include Sycamore Court under Title 7, Chapter 79, Schedule II, Parking Time Limited, be placed on the agenda for the next Village Board meeting. Vote by voice. Chairman Brennan declared the motion carried.

Item #5 – DISCUSS MUTUAL AID BOX ALARM SYSTEM (MABAS) 24 MASTER AUTOMATIC AID AGREEMENT - MABAS Division 24 has developed a master Automatic Aid

Agreement for use between all departments utilizing a standard agreement. Previously, each department would perform Automatic Aid Agreements individually with a certain department or district. The intent of the master agreement is to simplify and consolidate agreements. The Fire Department will continue to abide by other existing agreements and review them periodically with other Automatic Aid Departments not affiliated with MABAS Division 24. This agreement would automatically renew for successive one (1) year terms, unless terminated in accordance with the requirements of the agreement. The Village's legal counsel has reviewed and approved use of this agreement for MABAS Division 24 purposes. Staff recommended approval of the MABAS Division 24 Master Automatic Aid Agreement.

The Public Safety Committee received a copy of the proposed agreement for further review and consideration. Chairman Brennan asked the Committee if there were any questions or comments. No one came forward.

Motion was made by Trustee Brady, seconded by Chairman Brennan, to recommend Mutual Aid Box Alarm System (MABAS) 24 Master Automatic Aid Agreement be placed on the agenda for the next Village Board meeting. Vote by voice. Chairman Brennan declared the motion carried.

Item #6 – DISCUSS MOKENA FIRE PROTECTION DISTRICT (MFPD) AGREEMENT FOR FLEET MAINTENANCE - The Intergovernmental Agreement between the Tinley Park Fire

Department (TPFD) and Mokena Fire Protection District (MFPD) for fleet maintenance and repair services will soon expire. The Agreement is a continuation of previously agreed to and in force understandings and will extend cooperative arrangements.

The agreement included the following:

- TPFD agrees to continue to participate in a joint fleet maintenance agreement in which the Emergency Vehicle Technicians are employed by the MFPD. They are contracted to perform routine, preventive and emergency maintenance of TPFD fire suppression apparatus fleet. The 2019 agreement is an extension of agreements in force since 2014, and details the charges assessed to the TPFD for work completed.
- The 2019 agreement has been updated to reflect a 5-year agreement with an annual update, which was previously an annual agreement. The Village Manager requested this update in order to reduce annual ordinances.

Staff recommended approval of the Mokena Fire Protection District (MFPD) Agreement for fleet maintenance.

The Public Safety Committee received a copy of the Intergovernmental Agreement for review and consideration. Chairman Brennan asked the Committee if there were any questions. Chairman Brennan asked about increasing prices, for which F. Reeder, Fire Chief stated there have been minimal increases in hourly shop time, which has been calculated into the budget. Mr. Reeder explained firefighters off duty are certified Emergency Vehicle Technicians who perform the maintenance.

Motion was made by Chairman Brennan, seconded by Trustee Brady, to recommend the Mokena Fire Protection District (MFPD) Agreement for Fleet Maintenance and repair services be placed on the agenda for the next Village Board meeting. Vote by voice. Chairman Brennan declared the motion carried.

Item #7 – RECEIVE COMMENTS FROM THE PUBLIC - No comments from the public.

ADJOURNMENT

Motion was made by Chairman Brennan, seconded by Trustee Brady, to adjourn this meeting of the Public Safety Committee. Vote by voice call. Chairman Brennan declared the motion carried and adjourned the meeting at 6:49 p.m.

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